

## Wanborough Parish Council

### **DRAFT Minutes of the Ordinary Meeting of the Parish Council held on Wednesday 31<sup>st</sup> July 2024 at 7.30pm in Wanborough Village Hall**

Meeting started 7.30pm

**Those present:** James Henry (chairman JH), Matthew Harrison (MH), Martin Bramley (MB), Oscar de Chazal (OC), Matt Furniss (MF), Kim Sweeting (clerk KS)

**Apologies:** Sallie Barker (SB)

Members of the public were present.

1. **D-008 Minutes of the Annual General Meeting on Wednesday 29<sup>th</sup> May 2024 to approve and sign.**

JH confirmed that everyone had reviewed the detail in the AGM minutes for Wednesday 29<sup>th</sup> May 2024. The minutes were agreed as being accurate and complete and then signed by JH.

2. **D-009 Minutes of the last Ordinary Parish Meeting to approve and sign.**

JH confirmed that everyone had reviewed the detail in the minutes for Wednesday 29<sup>th</sup> May 2024. The minutes were agreed as being accurate and complete and then signed by JH.

3. **D-010 Matters arising**

At JH request, MF explained that he will stay in role as our SCC representative until the next SCC election in May 2025. MF reported that boundary changes (based on population figures) for the next SCC election have been implemented such that Wanborough parish (only) will be added to the Worplesdon SCC electoral area for which there is a different representative.

- Councillor Vacancy

JH reported that Fraser Hodgkin (FH) had stepped down as FH felt he could not attend meetings and contribute enough to WPC matters due to the demands of his job. JH thanked FH for his past contribution to the council. KS stated that a vacancy notice is on both the WPC noticeboard and website. Nobody has come forward yet. JH asked KS to mention the vacancy in her next mailshot to local residents.

4. **D-011 Update from SCC and GBC representatives**

**SCC update**

MF reported that he had emailed everyone his SCC update, just prior to the meeting.

**Natural England AONB**

The Surrey Hills National landscape AONB boundary variation project has now published its proposal for changes. The good news is that proposals regarding the Hogs Back area received the most responses from the public, helping to confirm the recommendation for an extension of the AONB designation to cover an area stretching eastwards to West Flexford Farm.

For full details:

[Surrey Hills Area of Outstanding Natural Beauty Boundary Variation Project - Defra - Citizen Space](#)

#### Wanborough village gateway sign

This has been commissioned and ordered, with installation planned pre-October 2024.

#### Capital funding available

Requests can now be submitted to MF/SCC for any potential qualifying projects within Wanborough parish.

Full details can be reviewed here. [Your Councillor Community Fund - Surrey County Council \(surreycc.gov.uk\)](#)

#### SCC project funding

MF reminded councillors of the availability of both the “Your Fund Surrey Small Community Projects Fund” (£1,000 to £50,000) and “Your Councillor Community Fund” (£5,000) for local community projects and activities.

#### SCC skills “bootcamps”

Residents across Surrey can enhance their career development for free, thanks to SCC’s new Skills Bootcamps programme. SCC is offering anyone aged 19 and over the opportunity to gain new skills and boost their earnings via a range of courses in nine exciting and growing sectors. Find out more information and register here: [Skills Bootcamps - Surrey County Council \(surreycc.gov.uk\)](#)

JH thanked MF for the update. JH also thanked SCC for the recent verge cutting and litter clearance along a long section of Puttenham Heath Road, which had been more impactful than usual. MB noted that the appearance had been further enhanced by the hedge trimming and clearance work undertaken by volunteers from Puttenham Golf Club.

MB asked who is responsible for cutting back the verges on Green Lane East. MF said that he would check and get back to MB.

OC asked MF who is responsible with policing policy regarding the increase in fighting and violence in Guildford town centre, particularly on Sundays. MF stated that GBC were well aware of the problem, but that OC should contact the local Police and Crime Commissioner.

#### **GBC update**

JH asked MF to run through the update provided by SB.

##### i) Housing

In Q1 2024 GBC took the decision to refer themselves to the government’s regulator of social housing regarding compliance with both safety and quality standards and transparency, influence and accountability standards. The regulator has found that there are serious failings in landlord delivery and that

significant improvements are required. Residents in need have been urged to contact GBC. As a result, a new GBC head of housing has been appointed.

ii) Consultation on climate change

GBC are asking for feedback on their draft climate change supplementary planning document before 9<sup>th</sup> August.

iii) Crowdfund Guildford – The 2024\_Autumn round is now open.

iv) Guildford Borough Council – An updated ten year cooperate plan has been published with some generic looking targets including: a more Sustainable borough; a more prosperous borough; a more inclusive borough; decent and affordable homes; a resilient and well managed council.

## **5. D-012 Planning and enforcement updates**

### Status of recent applications

Application -27/0/00980

OC described the application. JH stated that he has removed himself from any discussion of this item, as he is a direct neighbour to the site. OC asked for comments and will email a draft WPC submission for councillor feedback.

MH stated that he will attend GBC meeting on 6<sup>th</sup> August at Millmead to listen in on an application for appeal.

### Status of Enforcement

JH reported that Claire Upton-Brown (CUB), head of planning for GBC and Waverley, had undertaken a site visit to Wanborough fields that afternoon, in the company of OC, MF, JH and two local residents. MF stated that although CUB had visited a year ago, it was important for her to see how the lack of enforcement was having a negative impact on the fields. MF said he was encouraged that GBC was now considering possible direct clearance action. MF and CUB had also visited the Homestead Farm site as part of GBC's ongoing consideration of the CLUED legal issues.

MF stated that it is important that local residents continued to report any unauthorised activity in the fields (e.g. fires, waste dumping etc) to ensure GBC focus on these problems was maintained.

### Farnborough Airport

JH asked if everyone had seen the latest update from Farnborough Airport noise group. The councillors had confirmed they had; it was agreed that the lack of any engagement by the airport management with concerned local groups was extremely disappointing.

## **6. D-013 Traffic and road matters**

### Jackson's Corner "green" maintenance

JH reported that the green at Jackson's Corner, which was owned by Highways England, remained completely overgrown. MF said that WPC should log this issue on the Highways England website

## **7. D-014 Finances and cheques**

JH reported that, following approval of WPC 2023 accounts at the last meeting, the internal audit report had been completed and the AGAR package of forms submitted to the appropriate authority.

### Payments since the last meeting

Clerk salary Q2 2024	£897.75
Village hall rental	£16.00
Data Protection annual fee	£40.00
GBC 2023 election costs	£200.00 (paid late)
Website hosting (2 years)	£201.60
Annual Zurich insurance renewal	£331.25

## **8. D-015 Consultations**

### **Climate Change**

KS agreed to review climate change consultation and communicate with councillors before submission of comments.

### **AONB boundary change**

As mentioned above, the outcome of the Surrey Hills Review is positive with the proposals that WPC supported now moving forward. KS noted that the response on the Hogs Back areas had been very high and thanked the 222 people that taken the time to respond.

MH asked whether these AONB boundary recommendations will have any impact on future planning applications prior to their formal adoption. MF said yes, these recommendations would add weight where relevant.

## **9. D-014 Date of next meetings**

Wednesday 25<sup>TH</sup> September 2024

Wednesday 27<sup>th</sup> November 2024

MB noted that he will be absent from the next meeting.

KS asked if the dates she had suggested via email for 2025 were OK for councillors. Everyone agreed that they were.

## **10. D-015 Any other business**

JH asked if anyone had anything else to raise. No one did.

Meeting closed by the chairman at 8:10pm